



# Corporation of the Village of Fraser Lake

## Bylaw No. 846, 2023

**A Bylaw to Amend Village of Fraser Lake Council Procedures Bylaw No. 784, 2017 to permit electronic Council and committee meetings and allow for increased electronic participation in Council and committee meetings:**

**WHEREAS** Under Bylaw No. 784 Council established the general procedures to be followed by Council and Council committees in conducting their business;

**AND WHEREAS** Council wishes to amend Bylaw No. 784 to allow for electronic meetings and increased electronic participation in meetings

**NOW THEREFORE**, the Council of the Village of Fraser Lake in open meeting assembled, **ENACTS THE FOLLOWING:**

1. Village of Fraser Lake Council Procedures Bylaw No. 784 is hereby amended as follows:

(a) The following is added as sections 8(15) to 8(19):

8. (15) A Regular Council meeting, or Special Council meeting may be conducted by means of electronic or other communication facilities if:

(a) such facilities:

(i) enable the Regular Council or Special Council meeting's participants to hear, or watch and hear, the meeting;

(ii) except for any part of the meeting that is closed to the public, enable the public to hear, or watch and hear, the meeting; and

(iii) except for any part of the meeting that is closed to the public, enable the public to hear, or watch and hear, the meeting at the Village Office, 210 Carrier Crescent.

(16) At least 24 hours prior to the scheduled time of a Regular Council or Special Council meeting that will be conducted by means of electronic or other communication facilities, the Corporate Officer shall:

- (a) post notice at the Public Notice Posting Places that the meeting will be held by electronic or other communication facilities, that the public may attend at the Village Office to hear, or watch and hear, that part of the meeting that is open to the public, and provide adequate information on how the public may attend or participate in the meeting by electronic or other communication means; and
  - (b) provide to Council members instructions for how to participate in the meeting by electronic or other communication facilities.
- (17) If a Regular Council or Special Council meeting is conducted by means of electronic or other communication facilities:
- (a) Council members shall advise when they join the meeting and when they leave the meeting;
  - (b) if part of the meeting is closed to the public, each Council member and shall ensure no person other than themselves or a person authorized under section 91 of the Charter is able to hear, or watch and hear, that part of the meeting;
  - (c) A Council member, who is participating electronically in the voting on a matter, must vote by audibly stating their name and indicating whether they are in favour or opposed to the question.
  - (d) the chair shall repeat the results of each vote, including the names of Council members voting in favour and opposition, immediately following each vote.
- (18) If there is an interruption in the communications' link to a Council member who is participating electronically, the other Council members may continue the meeting and treat the interruption in the same manner as if a Council member who is physically present leaves the meeting room.
- (19) In addition to regular and special Council meetings, this section also applies to meetings of COTW and select committees of Council to the extent applicable in the circumstances.

c. Section 14(1) is replaced with the following:

14. (1) As per section 128 of the *Community Charter*, for the purposes of this section, electronic participation in a meeting means participation by use of telephone, electronic, or other communication facilities that:

- (a) enables the meeting's participants to hear and speak with each other; and
- (b) enables the public to hear the participation of Council members during that part of the meeting that is open to the public.

d. Section 14(3) is replaced with the following:

Subject to subsections (1) and (2), there is no limit to the number of members of Council who may participate electronically in a regular or special Council meeting under this section 14. Unless otherwise resolved by a majority of members of Council present at the meeting, only a member of Council who is physically present may preside at a meeting at which there is electronic participation.

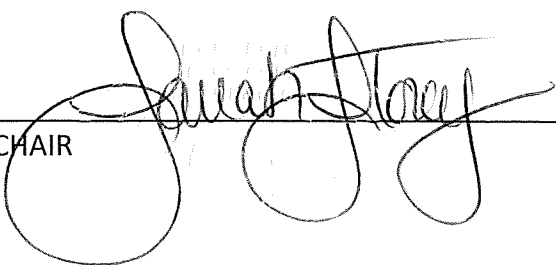
2. This bylaw may be cited for all purposes as Fraser Lake Council Procedures Bylaw No. 784, 2017 Amending Bylaw No. 846, 2023.

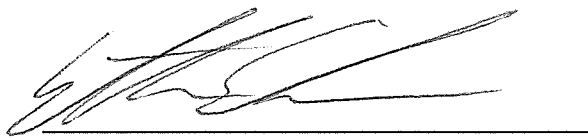
READ A FIRST TIME THIS 13<sup>th</sup> day of December 2023

READ A SECOND TIME THIS 13<sup>th</sup> day of December 2023

READ A THIRD TIME THIS 13<sup>th</sup> day of December 2023

ADOPTED THIS 10<sup>th</sup> day January of 2024

  
CHAIR

  
CORPORATE OFFICER