



August 17th, 2026

PERMANENT FULL-TIME WASTE WATER TREATMENT OPERATOR / GENERAL LABOURER

The Village of Fraser Lake is seeking a permanent full-time Waste Water Treatment Operator to join its Public Works Department. The successful candidate will possess the necessary education, training, and certifications for the position, including, at minimum, a Level I Wastewater Treatment Operator certification or the ability to obtain the required certification within a reasonable timeframe.

This position is primarily responsible for the safe, efficient, and compliant operation of the Village's wastewater treatment facility. In addition, the successful candidate will assist with a variety of municipal operations, maintenance, repair, construction, and capital improvement projects. Duties may include work related to water and wastewater systems, equipment operation, and the maintenance of Village roads, sidewalks, parks, green spaces, buildings, and other municipal infrastructure.

As a member of the Public Works team, the successful candidate must be able to work both independently and collaboratively in a team environment. The position also involves regular interaction with residents and the public, requiring a professional, courteous, and customer-focused approach.

The Village of Fraser Lake is committed to maintaining a safe workplace. Employees are expected to follow all safety policies and procedures, contribute to a safe working environment, and participate in regular safety training and meetings.

Summary of Work and Benefits

Working Conditions:

- 40 Hour Work Week – Monday through Friday between the hours of 7:30AM to 4:00PM, with a half hour unpaid lunch.
- Primary areas of work will be within the Waste Water Treatment Plant located at the end of Francois Drive and at the Public Works Yard (31 Tunasa Crescent).
- Occasionally, it will be expected that the employee will travel out of town and potentially over night to attend training or conferences.
- The Village will be conducting a compensation review and rates may be increased for 2027.

Benefits & Compensation

- The position is being offered at level two to level six of the Public Works pay scale offered between \$31.92 to \$40.97 per hour.
- You will be enrolled into a comprehensive benefits package, including extended health, dental, life insurance, accidental death and dismemberment (AD&D) insurance, and dependent life insurance coverage upon completion of 3 month probationary period.
- Paid sick leave accrues at a rate of 1.5 days per month of employment, to a maximum accumulation of 100 days and accumulation begins at the employees hire date.
- The Village of Fraser Lake will remit the employer-required contributions for Canada Pension Plan (CPP), Employment Insurance (EI), and WorkSafeBC (WCB) premiums.
- Any applicable taxable benefits will be included in your payroll calculations in accordance with legislative requirements.
- Two weeks (10 days) of paid vacation annually; during the first year, the days will be prorated based on your start date. Additional vacation time will be awarded in accordance with the Village vacation policy.

Primary Accountabilities

Waste Water Treatment Duties

- Operate, monitor, and maintain the Village's wastewater treatment system to ensure compliance with BC Ministry of Environment regulations and effluent quality standards.
- Conduct wastewater sampling, testing, and monitoring, including bi-monthly submissions to ALS Laboratory, and analyze operational data to optimize system performance.
- Inspect treatment facilities, lift stations, lagoon drop boxes, and related infrastructure, making operational adjustments as required to meet regulatory requirements.
- Monitor and record chlorine levels, flow rates, and instrument readings, troubleshooting and resolving wastewater circulation, dispersal, and treatment issues.
- Maintain, repair, and perform preventative maintenance on wastewater equipment, pumps, valves, injectors, chlorination systems, pipelines, and related facility components.
- Manage chemical and parts inventories, coordinate supply orders through the Director of Public Works, and safely handle, store, and replace chemicals in accordance with safety regulations.
- Maintain accurate operating logs, reports, records, and regulatory submissions, including monthly wastewater effluent reports.
- Respond to operational issues, collect and analyze data, and complete required paperwork and electronic reporting.
- Maintain a clean, safe, and compliant work environment, following all safety policies, procedures, and the Working Alone Policy.
- Communicate professionally with supervisors, colleagues, regulatory agencies, government officials, and the public, referring complaints and regulatory inquiries through the appropriate supervisory channels.

General Labourer Duties

- Operate equipment such as lawnmowers, backhoes, and garbage trucks as required.
- Maintain cemetery grounds, include grave preparation and headstone placement.
- Assist with basic carpentry projects, including wall layout, concrete formwork, concrete mixing, and rough carpentry.
- Safely operate and maintain hand and power tools in accordance with workplace safety standards.
- Support construction projects through site preparation, setup, planning, and general labour activities.
- Operate construction tools and equipment, including compactors, saws, air tools, and surveying equipment.
- Follow and promote safe work practices to protect workers and the public on all job sites.
- Perform preventative maintenance and minor repairs on Village vehicles, equipment, and small engine tools, including oil changes, tire replacement, greasing, hose repairs, and blade maintenance.
- Successfully complete required training, orientations, and competency assessments before operating equipment independently.
- Participate in ongoing safety and equipment training to maintain operational competence and support a safe workplace.
- Perform other duties as assigned by the Director of Operations or their designate.

Interested parties are asked to send their application to cao@fraserlake.ca citing "Waste Water Treatment Operator – Village of Fraser Lake Application" by September 4th, 2026.

