

**Minutes of the Regular Council Meeting
in the Municipal Hall**

**Wednesday, September 11, 2024, 5:30 pm
210 Carrier Crescent, Fraser Lake, B.C.
Municipal Chambers**

Members Present: Mayor Sarrah Storey
Councilor Jolene Webb
Councilor Audrey Fennema
Councilor Craig LePoidevin
Councilor Joe Jenkinson

Staff Present: CAO Ethan Fredeen
EDO/DCO Jesse Gervais
DOO Jeff Graham

1. Adoption of the Agenda

Resolution Number: 2024-09-297

THAT The revised agenda be adopted as presented.

CARRIED

2. Delegations

a. Food Cycle Science - Municipal Food Waste Diversion Program

Jacob Hanlon presented on municipal food waste diversion programs.

Burns Lake and area is piloting the program. Other municipalities in RDBN have been presented to.

The minimum pilot scope is 100 residents, but Food Cycle is willing to discuss with staff on modifying the minimum requirements to meet the needs of a community the size of Fraser Lake.

Council would like to see research and engagement with community.

Council would like to have further discussion with Regional District on the program.

Many BC partnering communities have used LGCAP funding for the program.

RDBN funded portion of the program in the electoral area around Burns Lake, Burns Lake staff may be good resource.

Council asked if there's a commercial model available; those are available, but many municipal buildings don't produce enough food waste for use.

Council asked about the cost and life of filter; filter costs \$24 and lasts 3-4 months depending on use. Municipality can purchase in bulk and distribute.

Council asked about things that shouldn't be in the machine; significant damage hasn't been reported.

3. Adoption of Minutes

a. August 28, 2024 Committee of the Whole

Resolution Number: 2024-09-298

THAT Council adopt the minutes of the August 28, 2024 Committee of the Whole Meeting Minutes as presented.

CARRIED

b. August 28, 2024 Regular Council Meeting Minutes

Resolution Number: 2024-09-299

THAT Council adopt the August 28, 2024 Regular Council Meeting Minutes as presented.

CARRIED

4. Business Arising from the Minutes

5. Councillor Reports

Resolution Number: 2024-09-300

THAT Council receive the reports for information.

CARRIED

a. Councillor Fennema

b. Councillor Jenkinson

c. Councillor LePoidevin

d. Councillor Webb

Attended the Wellness Fair. Council discussed a continuation of the fair in some capacity such as wellness and recreation.

e. Mayor Storey

Attended the Wellness Fair as well. Happy with information and supports presented.

Attended NDIT meeting.

Attended Municipal Climate Leadership Council presentation. Discussion on energy sector and climate solutions that work for the North.

6. Accounts Payable

Resolution Number: 2024-09-301

THAT the Village of Fraser Lake Cheque Register from August 20-September 4, 2024 for the amount of \$248,085.75 be received for information.

CARRIED

7. Correspondence List

a. Incoming

Resolution Number: 2024-09-302

THAT Council receive all correspondence for information.

CARRIED

1. Letter from City of Campbell River to Premier

2. CN Rail Safety Week

Council asked about how other municipalities handle proclamations.

Staff said that other municipalities will focus only on proclamations that directly do business within the municipality.

Council would like to see policy on proclamations, and consider the value of staff time in doing so.

THAT Council direct staff to present a draft proclamation policy for consideration.

3. Forever Young Slow Pitch Team Funding

Council asked staff to respond to letter with grant-in-aid information and application.

b. Outgoing

1. Autumn Services Letter of Support

Resolution Number: 2024-09-303

THAT Council approve the letter of support for Autumn Service's application to the Northern Community Shuttle Program through Northern Development Initiative Trust.

CARRIED

8. Staff Reports

a. Office of the Chief Administrative Officer

Moving forward with permit amendment on wastewater treatment facility.

Aeration project will be installed this year at wastewater treatment facility. Public Works will be digging the trench.

b. Economic Development Officer

1. Community Bus Grant Application Report

Council advocacy on continued funding for beyond two years in critically important for our area, Council would like to consider this for UBCM 2025 resolution.

Council would like to see end-of-life and replacement plan for the shuttle van, considering the service's use levels and funding availability.

Resolution Number: 2024-09-304

THAT The Village of Fraser Lake supports the application to the Northern Development Initiative Trust - Northern Community Shuttle Program for the continuation of the Fraser Lake Community Bus.

CARRIED

2. Mouse Mountain FireSmart Purchasing Policy Waiver

Council asked about other potential contractors. Village has received other funding for FEP for Community Forest operations, which will provide more employment.

Staff mentioned that with short timelines of the grant, a tender process would have led to the loss of the opportunity to do the FireSmart project on Mouse Mountain.

Resolution Number: 2024-09-305

THAT Council waive the Village of Fraser Lake Purchasing Policy (Resolution 03-23-117) for the 2024 Mouse Mountain FireSmart project funded through the Forest Employment Program.

CARRIED

3. First Nations Gift Report

Council would like to see a carving of some kind.

There will be another opportunity to provide a gift to Nadleh on September 30, and both could be gifted on that date.

Resolution Number: 2024-09-306

THAT Council allocate \$2,000 from the Legislative Discretionary Fund toward a gift of artwork to Stelat'en and Nadleh Whut'en First Nations.

CARRIED

c. Director of Operations

1. Grader Report

Council asked about the difference between makers of grader based on price.

Council asked about the potential of trade-in with option 8; CAT did not offer trade-in value.

Council asked about training for Village operators, and whether service is provided in-community or if the grader has to be sent to Prince George for service; staff will request training be included in the purchase of a grader.

Council asked about what other equipment is going to be needed in the next two to three years for council to consider balancing priorities; Staff responded that the solid waste truck will require a wiring harness. Other major equipment is expected to last beyond that time frame, barring any significant breakdowns or other losses.

Council discussed the lease cost of a grader as an option.

Council asked about contracting out snow removal and the potential of saving money and freeing up staff time. Further discussion on how a contractor would prioritize snow removal on their other contracts, and whether the Village roads would be done in a timely manner. Staff responded that snow removal is one of the primary sources of community complaints, and staff would still receive those complaints.

Council asked about where staff capacity would be directed were snow removal contracted out. Staff responded that it would depend upon what council allocates for funds toward other projects that can be done indoors in the winter.

Council discussed challenges of contracts regarding the availability of private sector workers and the ability of small operations to provide a reliable service to the Village.

Council discussed the possibility of early snow in 2024 and the Village being caught unprepared.

Staff presented comparative costs of contracting vs. providing the service in-house, there are longer-term cost savings in purchasing a grader and providing the service internally.

Resolution Number: 2024-09-307

THAT Council allocate \$570,412.37, first exhausting the Northern Capital Planning Grant Reserve funds, and the remainder from the Resource Benefit Alliance, toward the purchase of a 2024 CAT 150 15A AWD Motor Grader.

CARRIED

Resolution Number: 2024-09-308

THAT Council direct staff to post the existing grader on BC Bid for sale.

CARRIED

9. Reading List

10. New Business

a. Food Waste Diversion

Council would like see 2025 LGCAP funds allocated toward a food waste diversion program, discussions to be had with the RDBN, Stellat'en, and Nadleh Whut'en on partnerships, further options of grants to be explored, and for a report to be provided on potential equipment and service providers.

Resolution Number: 2024-09-309

THAT Council direct staff to bring forward options for Budget 2025 for a food waste recycling solution using LGCAP funds and explore a shared partnership with the Regional District and Stellat'en and Nadleh Whut'en First Nations.

CARRIED

11. Bylaws

a. Bylaw 850, Code of Conduct

Resolution Number: 2024-09-310

THAT Bylaw 850, Code of Conduct be given fourth and final reading.

CARRIED

b. Bylaw 851, SSMUH Zoning Bylaw Amendment

Resolution Number: 2024-09-311

THAT Bylaw 851, Zoning Amendment Bylaw, be given fourth and final reading.

CARRIED

c. Bylaw 852, Tree Bylaw

Resolution Number: 2024-09-312

THAT Bylaw 852, Tree Bylaw, be given fourth and final reading.

CARRIED

d. Bylaw 853, Public Notice Amendment

Resolution Number: 2024-09-313

THAT Bylaw 853, Public Notice Amendment, be given fourth and final reading.

CARRIED

e. Bylaw 854, Permissive Tax Exemption 2024

Resolution Number: 2024-09-314

THAT Council give first, second, and third reading to Bylaw 854, Permissive Tax Exemption 2024.

CARRIED

f. Bylaw 855, Sign Bylaw

Council discussed bringing all bylaws to the Chamber of Commerce that impact businesses for education on the benefits and impacts of the Village's bylaws.

Resolution Number: 2024-09-315

THAT Council give first, second, and third reading to Bylaw 855, Sign Bylaw.

CARRIED

g. Bylaw 856, Bylaw Enforcement Bylaw

Staff will amend Bylaw to include a supremacy clause.

Resolution Number: 2024-09-316

THAT Council give first, second, and third reading to Bylaw 856, Bylaw Enforcement Bylaw.

CARRIED

12. In Camera

Resolution Number: 2024-09-317

THAT pursuant to Community Charter Section 90(1)(c) - Labour Relations, Council move to an in-camera meeting.

CARRIED

13. Rise with Report

14. Adjournment

Resolution Number: 2024-09-324

THAT Council adjourn the meeting.

CARRIED

Sarrah Storey, Mayor

Ethan Fredeen, Corporate Officer